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## HAMILTON CONSERVATORY FOR THE ARTS

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The Hamilton Conservatory for the Arts is located at 126 James Street South in Hamilton, Ontario, Canada. Students of all ages can immerse themselves in over 100 arts programs including music, dance, visual arts, acting and more. At HCA, we pride ourselves on the quality of our programming, the professional credentials of our instructors and the wide selection of classes within each discipline.

**Our Mission:** To attune the soul to the arts of music, dance, theatre, and visual arts. To honour the traditions of those arts while preserving and nurturing individual imagination. To create an environment where artistic instincts are encouraged, where artistic products of quality are displayed, and where the arts are a vehicle to stimulate personal growth.

**Piano Instructor Call:** Hamilton Conservatory for the Arts is currently seeking a piano instructor to join our faculty to teach young children to adults (beginner and intermediate levels) on a weekday afternoon/evening and, if available, on a Saturday. The lessons will be in-person in the HCA building until June, with the opportunity to teach on a more limited schedule during our summer term and an opportunity to return for the 2023/24 school year (September 2023 - June 2024) Teachers are hired on an independent contract basis. Pay is based on education and experience, and open to negotiation.

### **Piano Instructor Responsibilities:**

- Work with students of all ages to meet their individual goals - whether that be preparing for Royal Conservatory of Music exams or playing for fun!
- Focus on teaching beginner to intermediate students
- Prepare students for exams, performances, and recitals
- Maintain appropriate staff/student relationships
- Produce student progress reports as required
- Record and report on student attendance
- Communicate with parents of students as required

- Come prepared with weekly lesson plans, and keep detailed notes about your class plans
- Any other duties as may reasonably be required and that fall within the scope and range of the job

### **Piano Instructor Qualifications:**

- Music Degree or Diploma from a recognized University or College, or A.R.C.T
- Prior teaching experience required and pedagogical training is preferred.
- Familiarity with RCM exam syllabi and prior experience with preparing students for exams preferred
- Flexible attitude towards duties and working patterns in order to fulfill the requirements of the role
- Be engaging, reliable and patient and be able to connect with children ,teens, and adults
- Punctuality and ability to manage time efficiently
- Ability to work independently with minimal supervision
- Excellent communication skills and the ability to respond promptly to students and administrative staff
- Must have or obtain a current “Vulnerable Sector Check” (“police check”)
- A collaborative, team-building spirit, seeking and celebrating the contribution of others.
- Availability on a weekday (afternoon/evening) and a Saturday

HCA offers private music lessons to students from Monday-Thursday and Saturday; the number of working hours are dependent on the instructor’s availability and demand for lessons. The instructor will need to work with HCA in order to gain more students. HCA will work with you to build your ideal teaching schedule as well as take care of all administration, payments and marketing. The teacher has autonomy over the lesson plan and curriculum. HCA offers on-site parking at the building.

Please email your artistic resume or CV and cover letter to [allison@hcart.ca](mailto:allison@hcart.ca). Please list teaching credentials, certifications, teaching experience, as well as any professional performance. The deadline to submit is **April 15, 2023**.